

# University of Manitoba Archives & Special Collections

## Finding Aid - Canadian Officers Training Corps fonds (UA 41 (A1991-035))

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# Canadian Officers Training Corps fonds

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## Summary information

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<b>Repository:</b>	University of Manitoba Archives & Special Collections
<b>Title:</b>	Canadian Officers Training Corps fonds
<b>ID:</b>	UA 41 (A1991-035)
<b>PC [alternative]:</b>	126
<b>Date:</b>	1914-1966 (date of creation)
<b>Physical description:</b>	0.9 m of textual records; 126 photographs
<b>Dates of creation, revision and deletion:</b>	Finding aid created by Curt Campbell (1997). Encoded by Brett Lougheed (June 2006). Revised by N. Courrier (December 2019).

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## Administrative history / Biographical sketch

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### Note

The University of Manitoba's Canadian Officer's Training Corps (C.O.T.C.) began in 1914 as a patriotic response to the outbreak of war in Europe. A series of meetings were held in September 1914 to organize a training program to prepare male students for active service overseas. The University Council appointed a Committee on Military Instruction which authorized the teaching of military science and tactics. A university corps was organized in the fall semester of the 1914-1915 year with 64 students taking extra classes to qualify as officers. Later, in March 1915, the Department of Defence instructed the University of Manitoba to join other universities throughout Canada to establish an official training curriculum under the auspices of the Canadian Officer Training Corps. Eight companies of sixty men each were formed with Professor E.P. Featherstonhaugh serving as captain and adjutant. In 1915 the Western Universities Battalion was established with the University of Manitoba contributing a company and a platoon. With the introduction of conscription legislation in 1917, military training was made compulsory for all male students. After the war, in 1920, the C.O.T.C. was reorganized by Lt. Col. N.B. Maclean. It continued in relative obscurity for nearly twenty years until the Second World War.

With the outbreak of the Second World War, the C.O.T.C. was quickly revitalized and its membership mushroomed from its peacetime level of 150 personnel to over 800. The Senate also passed regulations relating to academic credits or "bonuses" for students who joined the C.O.T.C. By 1941 all male students were once again required to enlist in a compulsory program of military training. After the war the C.O.T.C. continued to offer military training on a voluntary basis with new modernized and attractive programs, but with the return of peace its popularity rapidly declined with the organization dissolving in 1966.

### Custodial history

The fonds was donated to Archives & Special Collections in 1991 by John Steele, Dean of Pharmacy.

## Scope and content

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The fonds consists of the following material spanning the C.O.T.C.'s existence from 1914 through to 1966: administrative files, personnel records, military manuals and other publications, examinations, records of regimental funds, correspondence, orders and "war diaries", press articles and clippings, training material, newsletters, reports, historical notes on the C.O.T.C. at the University of Manitoba, photographs, and miscellaneous material.

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## Notes

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### Title notes

### Arrangement

This collection is arranged into ten series: Minutes of Meetings, Office Correspondence, Administrative Records, Personnel Records, Orders and "War Diaries", Press Articles and Clippings, Training Material, The Army Quarterly, Miscellaneous Material, and Photographs (PC 126).

### Restrictions on access

There are no restrictions on access.

### Finding aids

A finding aid can be downloaded from the fonds-level description by clicking on the "Download" link under "Finding Aid" on the right hand side of the screen.

### Related material

UA SC 51

### Other notes

- **Publication status:** published
  - **Level of detail:** Partial
  - **Status description:** Draft
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## Access points

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- textual material (documentary form)

- Graphic material (documentary form)

## Series descriptions

### Minutes of Meetings

Date: 1914-1950 (date of creation)

Access points:

- Textual record (documentary form)

Publication status:

published

#### File / item list

Ref code	Title	Dates	Access status	Container
	File - Minutes of Meetings	1914-1921		A1991-035, Box 0001 File 0001
	File - Minutes of Meetings	1922-1928		A1991-035, Box 0001 File 0002
	File - Minutes of Meetings	1929-1934		A1991-035, Box 0001 File 0003
	File - Minutes of Meetings	1935-1939		A1991-035, Box 0001 File 0004
	File - Minutes of Meetings	1940-1941		A1991-035, Box 0001 File 0005
	File - Minutes of Meetings	1942-1944		A1991-035, Box 0001 File 0006
	File - Minutes of Meetings	1944, 1945, 1948, 1950		A1991-035, Box 0001 File 0007

### Office Correspondence

Date: 1940-1966 (date of creation)

Access points:

- Textual record (documentary form)

Publication status:

published

**File / item list**

Ref code	Title	Dates	Access status	Container
	File - Office Correspondence	1940-1949		A1991-035, Box 0001 File 0008
	File - Office Correspondence	1950-1959		A1991-035, Box 0001 File 0009
	File - Office Correspondence	1960-1966		A1991-035, Box 0001 File 0010

**Administrative Records**Date: 1925-1957 (date of creation)Access points:

- Textual record (documentary form)

Publication status:

published

**File / item list**

Ref code	Title	Dates	Access status	Container
	File - Account Book	1942-1950		A1991-035, Box 0002 File 0001
	File - Register of Regimental Numbers and Length of Service	1925-1950		A1991-035, Box 0002 File 0002
	File - Postage Book and Early Pay Book	1927-1929		A1991-035, Box 0002 File 0003
	File - Rejected/Withdrawn Roster	1954-1957		A1991-035, Box 0002 File 0004

**Personnel Records**Date: 1941-1947, ca. 1950 (date of creation)Access points:

- Textual record (documentary form)

Publication status:

published

<b>File / item list</b>				
Ref code	Title	Dates	Access status	Container
	File - Training Roster	ca. 1950		A1991-035, Box 0003 File 0001
	File - Roll of Entry	1941-1947		A1991-035, Box 0003 File 0002
<b>Orders and "War Diaries"</b>				
<u>Date:</u> 1915-1916, 1941-1949 (date of creation)				
<u>Access points:</u>				
<ul style="list-style-type: none"> <li>• Textual record (documentary form)</li> </ul>				
<u>Publication status:</u>				
published				
<b>File / item list</b>				
Ref code	Title	Dates	Access status	Container
	File - Orders	January 16, 1915 - May 15, 1916		A1991-035, Box 0003 File 0003
	File - Orders	September 12, 1941 - February 20, 1943		A1991-035, Box 0003 File 0004
	File - Orders	November 6, 1942 - February 15, 1943		A1991-035, Box 0003 File 0005
	File - Orders	October 2, 1943 - May 9, 1944		A1991-035, Box 0003 File 0006
	File - "War Diary"	September 7, 1943 - June 30, 1944		A1991-035, Box 0003 File 0007
	File - "War Diary"	September 25, 1944 - November 25, 1944		A1991-035, Box 0003 File 0008
	File - "War Diary"	May 8, 1945 - May 13, 1945		A1991-035, Box 0003 File 0009
	File - "War Diary"	May 15, 1945 - November 28, 1945		A1991-035, Box 0004 File 0001
	File - "War Diary"	September 15, 1944 - July 31, 1945		A1991-035, Box 0004 File 0002
	File - "War Diary"	January 28, 1946 - April 30, 1946		A1991-035, Box 0004 File 0003

	File - "War Diary"	May 3, 1946 - November 19, 1946	A1991-035, Box 0004 File 0004
	File - "War Diary"	January 4, 1946 - September 20, 1946	A1991-035, Box 0004 File 0005
	File - "War Diary"	January 10, 1948 - November 10, 1948	A1991-035, Box 0004 File 0006
	File - "War Diary"	November 10, 1948 - June 6, 1949	A1991-035, Box 0004 File 0007
	File - "Men Sent on Active Service from C.O.T.C."	August 1942 - September 1943	A1991-035, Box 0004 File 0008

**Press Articles and Clippings**

Date: n.d. (date of creation)

Access points:

- Textual record (documentary form)

Publication status:

published

**File / item list**

Ref code	Title	Dates	Access status	Container
	File - Newsletters and Periodicals	n.d.		A1991-035, Box 0004 File 0009
	File - Newspaper Clippings	n.d.		A1991-035, Box 0004 File 0010

**Training Material**

Date: 1924-1958 (date of creation)

Access points:

- Textual record (documentary form)

Publication status:

published

**File / item list**

Ref code	Title	Dates	Access status	Container
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	File - "Report on the Examination for Certificates 'A' and 'B' held in March, 1924, for Cadets of the Senior and Junior Divisions, Officers Training Corps"	1924	A1991-035, Box 0005 File 0001
	File - Training Regulations	1934	A1991-035, Box 0005 File 0002
	File - Engineer Handbook	1940	A1991-035, Box 0005 File 0003
	File - "Notes and Excerpts from Official Publications for the Qualification of Officers and Non-Commissioned Officers of the Canadian Army, Vol. II"	Oct-42	A1991-035, Box 0005 File 0004
	File - "Excerpts and Notes, Part I Examination, Lieutenant to Captain"	Oct-40	A1991-035, Box 0005 File 0005
	File - "Military Science, Part I and Part II"	1948	A1991-035, Box 0006 File 0001
	File - "Canadian Army, Manual of Training, Organization and Administration in Canada, 1956"	1956	A1991-035, Box 0006 File 0002
	File - "Remarks of the Headquarters Prairie Command Examination Marking Board militia Officers and Command Contingent Method 'A' COTC Examinations, 1958"	1958	A1991-035, Box 0006 File 0003
	File - "Standard Operating Procedures, U of M Contingent"	ca. 1958	A1991-035, Box 0006 File 0004

**The Army Quarterly (British Military Journal)**

Date: 1948-1956 (date of creation)

Access points:

- Textual record (documentary form)

Publication status:

published

**File / item list**

Ref code	Title	Dates	Access status	Container
	File - The Army Quarterly	1948-1953		A1991-035, Box 0006 File 0005
	File - The Army Quarterly	1953-1956		A1991-035, Box 0007 File 0001

**Miscellaneous Material**

Date: 1914-1918 (date of creation)

Access points:

- Textual record (documentary form)

Publication status:

published

**File / item list**

Ref code	Title	Dates	Access status	Container
	Item - "University of Manitoba - Roll of Honour, 1914-1918"	1914-1918		A1991-035, Box 0007 Item 0001

**Series UA 41 (A1991-035)-PC 126: Photograph Collection**

Date: 1914-1966 (date of creation)

Access points:

- Graphic material (documentary form)

Publication status:

published

**File / item list**

**Itemized photograph collection**

Date: 1914-1966 (date of creation)

Access points:

- Graphic material (documentary form)

Publication status:

published

**File / item list**

Ref code	Title	Dates	Access status	Container
	Item - Photos of the Tri-Service Ball	ca. 1950-1966		A1991-035, Box 0001 File 0001 Item 0001-0048
	Item - Royal Canadian Air Force Photos	1949-1962		A1991-035, Box 0001 File 0002 Item 0049-0071

	Item - Exhibitions and Recruiting Drives, post World War Two	n.d.	A1991-035, Box 0001 File 0003 Item 0072-0082
	Item - Training Photos	n.d.	A1991-035, Box 0001 File 0004 Item 0083-0113
	Item - Miscellaneous and Unknown Photos	n.d.	A1991-035, Box 0001 File 0005 Item 0114-0144
	Item - Photos of Officers of the C.O.T.C.	n.d.	A1991-035, Box 0001 File 0006 Item 0045-0155
	Item - RCAF Jet Engine Instruction	n.d.	A1991-035, Box 0001 File 0006 Item 0156
	Item - Queen's Own Cameron Highlanders assisting with U of M contingent, C.O.T.C.	n.d.	A1991-035, Box 0001 File 0006 Item 0157
	Item - A' Company 196th Overseas Battalion C.E.F., "Western Universities", Camp Hughes	1916	A1991-035, Box 0001 File 0006 Item 0158
	Item - "Dinner Time," 196th Overseas Battalion C.E.F., "Western Universities", Camp Hughes	1916	A1991-035, Box 0001 File 0006 Item 0159
	Item - Royal Roads Graduation	1958	A1991-035, Box 0001 File 0006 Item 0160

### Individual bound book

Date: 1914, 1930-1950 (date of creation)

Scope and content:

[Item #s 161-247]

Physical description: (87 photographs)

Access points:

- Graphic material (documentary form)

Publication status:

published

File / item list				
Ref code	Title	Dates	Access status	Container
	Item - Reception Programme and Photo of King George VI and Queen Elizabeth	1939		A1991-035, Box 0001 File 0006 Item 0161
	Item - Pamphlet from "Brown and Gold"	1942		A1991-035, Box 0001 File 0006 Item 0162
	Item - Recruitment Pamphlet	ca. 1950		A1991-035, Box 0001 File 0006 Item 0163
	Item - C.O.T.C. Training, Minto Armoury	ca. 1939		A1991-035, Box 0001 File 0006 Item 0164
	Item - King George VI and Queen Elizabeth	1939		A1991-035, Box 0001 File 0006 Item 0165
	Item - Maj. H.P. Armes	1937		A1991-035, Box 0001 File 0006 Item 0166
	Item - "D" Coy.	1930		A1991-035, Box 0001 File 0006 Item 0167
	Item - Capt. N.R. Clarke, O.C., "D" Coy.	1934-1937		A1991-035, Box 0001 File 0006 Item 0168
	Item - J. Anderson, Adjutant	1934-1937		A1991-035, Box 0001 File 0006 Item 0169
	Item - "D" Coy.	1930		A1991-035, Box 0001 File 0006 Item 0170
	Item - C.O.T.C. at Minto	11-Nov-33		A1991-035, Box 0001 File 0006 Item 0171-0174
	Item - M. Robertson	1937		A1991-035, Box 0001 File 0006 Item 0175
	Item - W. Vincent	1937		A1991-035, Box 0001 File 0006 Item 0176

	Item - Arts and Science Coy.	1914	A1991-035, Box 0001 File 0006 Item 0177
	Item - Beginning of Training Session	1937-1938	A1991-035, Box 0001 File 0006 Item 0178-0180
	Item - Coronation Medal Award to Capt. Riddell	1937	A1991-035, Box 0001 File 0006 Item 0181-0184
	Item - Armistice Day	1937	A1991-035, Box 0001 File 0006 Item 0185-0187
	Item - C.O.T.C. at Minto Armoury	1937	A1991-035, Box 0001 File 0006 Item 0188-0190
	Item - Shilo Camp	1937-1938	A1991-035, Box 0001 File 0006 Item 0191-0198
	Item - Training Session	1938-1939	A1991-035, Box 0001 File 0006 Item 0199-0204
	Item - W. Brooks	1938	A1991-035, Box 0001 File 0006 Item 0205
	Item - A.J.B. Hough	1938	A1991-035, Box 0001 File 0006 Item 0206
	Item - J.C. Gill	1938	A1991-035, Box 0001 File 0006 Item 0207
	Item - Shilo Camp	1939	A1991-035, Box 0001 File 0006 Item 0208-0218
	Item - [unnamed]	11-Nov-38	A1991-035, Box 0001 File 0006 Item 0219-0222
	Item - The Royal Visit Parade	1939	A1991-035, Box 0001 File 0006 Item 0223
	Item - J.E. Gold	1939	A1991-035, Box 0001 File

			0006 Item 0224
	Item - W. Scrimmes	1939	A1991-035, Box 0001 File 0006 Item 0225
	Item - G.L. Patton	1939	A1991-035, Box 0001 File 0006 Item 0226
	Item - Revue photo	ca. 1939	A1991-035, Box 0001 File 0006 Item 0227
	Item - Junior Officers	1939	A1991-035, Box 0001 File 0006 Item 0228-0232
	Item - [unnamed]	11-Nov-39	A1991-035, Box 0001 File 0006 Item 0233-0235
	Item - W.P. Vincent, Walter Hinds	1939	A1991-035, Box 0001 File 0006 Item 0236
	Item - Brandon College Coy.	1941	A1991-035, Box 0001 File 0006 Item 0237-0238
	Item - R.M. Smith, H.J.C. Loveluck	ca. 1940	A1991-035, Box 0001 File 0006 Item 0239
	Item - R. Roodward-Jewsbury	ca. 1940	A1991-035, Box 0001 File 0006 Item 0240
	Item - W. Hinds	1942	A1991-035, Box 0001 File 0006 Item 0241
	Item - Ex-C.O.T.C. Members in the Canadian Active Service	n.d.	A1991-035, Box 0001 File 0006 Item 0242-0244
	Item - Goleman, H.G. Johnstone, T.C. Humphreys	n.d.	A1991-035, Box 0001 File 0006 Item 0245
	Item - Infantry Training	ca. 1940	A1991-035, Box 0001 File 0006 Item 0246

	Item - Review, Minto Armoury	ca. 1940	A1991-035, Box 0001 File 0006 Item 0247
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